



The City of Troutdale, Oregon

is currently seeking applicants
for the position of:

Environmental Specialist

Application Deadline: July 21, 2017

Compensation: \$29.43 to \$34.07 per hour DOQ

General Description:

To develop, implement, and ensure compliance with, a variety of environmental programs within the City, manage various environmental projects, and respond to related public questions and concerns.

Oversee components of compliance with the City's wastewater treatment plant permit. Manage the City's industrial pretreatment program, including, but not limited to, plan reviews; the preparation of wastewater discharge permits; reviewing permit applications; reviewing reports; conducting industrial user inspections; analysis and interpretation of water quality data and chemical constituents for their effect on the treatment works; maintain complete and accurate records of pretreatment program implementation; gather data and evidence associated with suspicious discharges; review and update the City's industrial pretreatment implementation manual and pretreatment section of the Troutdale Municipal Code; and all other measures required to ensure compliance with State and Federal regulations.

Coordinate the development of, and advise/assist in the implementation of, the City's stormwater management plan in compliance with all State and Federal mandated water quality requirements. Administer the City's stormwater quality program, including, but not limited to, plan reviews; reviewing reports; reviewing and updating the City's stormwater management manual or adopted reference manual; reviewing and updating stormwater quality requirements of the Construction Standards for Public Works Facilities; maintaining knowledge of emerging stormwater issues, treatment technologies and requirements; gathering data and evidence associated with suspicious discharges; preparing reports and maintaining records; providing information and assistance in response to requests from the public; reviewing and proposing updates to the City's standards and Troutdale Municipal Code; and all other measures required to ensure compliance with State and Federal regulations

Qualifications

Knowledge of:

- Environmental issues and regulatory requirements in Oregon.
- Basic environmental engineering practices and terminology related to environmental issues.
- Principles and practices of program development and administration.

Ability to:

- Participate in the development and administration of goals, objectives, and procedures related to area of responsibility.
- Develop, implement, manage and maintain successful programs.
- Understand, interpret, explain, and implement applicable local, State and Federal codes and regulations relating to the assigned environmental programs.
- Analyze assigned environmental programs and related administrative and operational issues, identify alternatives/solutions, project consequences of proposed actions, and implement recommendations in support of goals.

Required Education and Experience:

Any equivalent combination of education and experience which provides the knowledge, skills, and abilities required to perform the job. A typical way to obtain the knowledge, skills, and abilities would be to possess a four-year university education in environmental science, civil/environmental engineering, general sciences, or a closely related field and two years of related experience.

Desirable Experience:

Experience working directly with the public in maintaining compliance with environmental regulatory issues. Working knowledge of personal computer software utilized within the department.

Special Requirements:

Must possess a valid driver's license, and acceptable driving record.

Please see the complete Environmental Specialist Job Description at www.troutdale.info/employment for full details regarding the essential job functions and required qualifications associated with this position.

The City of Troutdale is a public service organization whose employees qualify for Public Service Loan Forgiveness. If you have U.S. federal student loan debt, you may be eligible for debt forgiveness as an employee of the City of Troutdale. More information is available upon hiring.

To apply for this position:

- 1) Pick up an application packet (8 am – 5 pm, M-F) from the Receptionist at Troutdale City Hall, 219 E. Historic Columbia River Hwy., Troutdale, OR 97060, or
- 2) Download the application packet from the City's Web Page at www.troutdale.info/employment, or
- 3) Request an application packet be mailed to you by calling the Receptionist at 503-665-5175

To submit applications materials for this position:

Mail or deliver application materials to:

Human Resources, City of Troutdale
219 E. Historic Columbia River Hwy.
Troutdale, OR 97060

Fax application materials to: Human Resources at 503.208.7103

Email application materials to: HR@troutdaleoregon.gov

The City of Troutdale is an equal opportunity employer and does not discriminate on the basis of race, religion, color, sex, age, national origin, disability, veteran status or any other classification protected by law.